

Requests for a Certificate of Occupancy (CO) or Certificate of Completion (CC) must be made in substantially the same language and form displayed below. The field above may be used for the Private Provider's company logo and contact information.

Date: \_\_\_\_\_

Attn: Building Official  
City of Orlando Permitting Services Division  
400 South Orange Avenue  
Orlando, FL 32801

Project Name: \_\_\_\_\_

Project Address: \_\_\_\_\_

Permit Number: \_\_\_\_\_

Attn: Building Official,

As the Private Provider responsible for building code inspections in accordance with Section 553.791, Florida Statutes, I have reviewed and approved the inspection reports to the applicable permits, as evidenced in the completed log of completed inspections, therefore, I HEREBY CERTIFY that all building components and site improvements for the project captioned above have been inspected under my authority, and,

To the best of my knowledge, belief, and professional judgment, all required inspections have been completed in conformance with the approved plans and applicable codes; and,

All required plan revisions and/or additional plans have been submitted to the City of Orlando and have been approved; and,

The scope of work authorized under the aforementioned permit has been fully completed; and, therefore, I have no objection to the issuance of the Certificate of *[Occupancy or Completion]*.

Respectfully submitted,

Private Provider's Name:

License No.:



Seal/Signature/Date