## **MEMORANDUM OF TRANSMITTAL**



**To:** David Wagg, Interim Parks Division Manager

From: George J. McGowan, CPA

Director, Office of Audit Services and Management Support

Date: November 28, 2022

**Subject:** Follow-up Review of Cash Receipts at Turkey Lake (Report No. 23-02)

Attached is a summary of the status of recommendations as determined from our follow-up review of the Cash Receipts at Turkey Lake (Report No. 21-10), issued August 30, 2021.

This review consisted of inquiries of City personnel and examinations of supporting documentation. It is substantially less in scope than an audit. The evidence obtained provided a reasonable basis for our conclusions; however, had an audit been performed, other matters may have come to our attention that would have been reported to you and our conclusions may have needed to be modified.

We are pleased to report that the recommendation contained in the original report is partially implemented.

We would like to thank the management of the Parks Division for their cooperation during this follow-up review.

GJM

## Attachment

C: The Honorable Buddy Dyer, Mayor
Jody Litchford, Deputy City Attorney
Lisa Early, Families Parks and Recreation Director
Jody Buyas, Natural Resource Manager

## **Turkey Lake Cash Receipts**

#	Recommendations	'n	ally ur	r ot	Original Management Action Plan	Original Target Date	Implementation Status	
		Concur	Partially Concur	Do Not Concur			Current Status	Comments
1	Management should continue with its efforts of working with TechnologyManagement to expand the point-of-sales capabilities of the Activenet system. This expansion would allow any combination of payment methods to be processed in any lane which improves the efficiency of the admissions along with strengthening the internal controls of cash receipts.	X			Management concurs and will add large event admissions to their written cash handling policy and 1. Use more than one entrance lane at a time to minimize patrons backing up onto Hiawasee Rd; 2. Encourage Pre-paid admissions: 3. Use handheld clicker to track number of park patrons. Management has already met with TM, Facilities & the cities contractor to get a quote on extendingthe wireless signal towards the entry/admission lanes for future use of mobile payment processing(handheld devices).		Partially Implemented	BFP and Parks staff working with TM to get the appropriate application for the use of hand held devices to track and take cash or credit card via all lanes at the gatehouse entrance at BFP. It was discovered that the strength of the wifi/signal needed to increase so BFP approved for an antenna at the gatehouse, which was installed. Approvals for the application, which is via the software used at the park, ActiveNet, has still not been approved by IT or Legal. Meetings with both were held to discuss getting approved and it has not been. Parks periodically checks in with their upper management. BFP did amend the cash handling policy to include that large events must utilize the prepaid admissions method. Several handheld clickers were purchased and are used daily and during large events to track the number of guests entering for a specific event where they prepaid. The prepaid amount is an estimate and the clickers are the actual. The difference is then figured and applied to final payment for the event.